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Godaddy

Invite a delegate to access my GoDaddy account

You can invite a delegate (like your web designer or developer) to access the GoDaddy products in your account. Delegates can open and use your products, but they can't view or change account information like your payment methods and passwords.

Go to your GoDaddy <u>Delegate Access</u> page. You might be prompted to sign in.

If more than one domain > click on domain > manage domain > left nav (delegate access)

In the **People who can access my account** section, select **Invite to Access**.

People who can access my account
You can also grant someone access to your own account.
+ Invite to Access

Enter the Name- "ADA BWT" and Email address – bwt@ada.org for the person you're inviting.

Invite to Access

Enter a name and email address for the person y level and click Invite.	ou'd like to grant acc
Name *	
ADA BWT	
Email * bwt@ada.org	
Access level requested* Learn More Products, Domains, & Purchase Access to manage products, domains, and p No access to view or modify the payment inf	urchase products usir ormation.
Products & Domains Access to manage products and domains on	ly.
• Domains Only Access to manage specific domains only. Cha	oose individual domai
Invite	
By clicking Invite, you agree to Account Access	Ferms of Service

Select one of the access levels – "Domains Only".

Select **Invite**. We'll send the person an email invitation to access your account. Once the person accepts, we'll let you know.

Cloudflare

https://developers.cloudflare.com/fundamentals/setup/manage-members/manage/

ROLE - Administrator

Add account members

To manage account members, you must have a role of Super Administrator and have a verified email address.

- Dashboard
- <u>API</u>

To add a member to your account:

- Log in to the <u>Cloudflare dashboardOpen external link</u> and select your account.
- Go to Manage Account > Members.
- Select Invite.
- Fill out the following information:
- Invite member: **bwt@ada.org**

- Scope: Use a variety of fields to adjust the <u>scope</u> of your roles.
- Roles: Choose one or more <u>roles</u> to assign your members.
- Select Continue to summary.
- Review the information, then select Invite.

Name.com

https://www.name.com/blog/creating-and-managing-cloned-or-sub-accounts-on-namecom

What are cloned/sub accounts?

So glad you asked! Cloned and sub accounts are created through your existing Name.com account, and are typically used for organizational purposes or so someone else has access to the domains you register. A cloned account copies all of the information in your existing account (including name servers, contact information, and security) with the exception of the username. These accounts are ideal for individual owners who want to sort or organize their domains, whether that is by client, by TLD, geographic location, or subject matter.

Sub accounts, on the other hand, will create a new account similar to your current one with default Name.com settings. These accounts are primarily used by those who manage other people's domains. You can purchase and maintain domains on behalf of your clients while also giving them access to the domain in their own account.

Cool! How do I set them up?

All you need to do is <u>log into your Name.com account</u>. Once you're at your Account Dashboard, look under Account Settings on the left-hand side and click Cloned/Sub Accounts.

Account Settings

Account Settings Payment Profiles and Auto Billing Account Credit View Invoices Change Password Two-Step Verification Account Security Settings Cloned/Sub Accounts

Here, you can manage your current sub accounts or create new ones. Scroll down to the Create New Account section and select the type of account you would like to create. For a cloned account, you will only have to create a new Username—everything else will be identical to what you already have in your existing account. If you create a sub account, you will have to enter both a username and a password, which you will likely **share with the person you are creating the account for. Email username, password, your site url, and host – name.com to bwt@ada.org.**

Create New Account



Username

Username

Password

Password

Confirm Password

Confirm Password

That's it!

If you ever need to manage any of the sub accounts you created, you can do so through your main account. Just go back to the Sub Account Management page and log into whichever sub/cloned account you want to to make changes to. Just keep in mind that you'll have to log out of that account and back into your main account each time you go in to make a change.

And if you ever get stuck, feel free to pick the brain of any of the lovely people on our <u>support team</u>.

Enom.com

To enable the <u>Access Domain Management</u> portal, you must first set an access password for the domain from within your account.

1. Sign into your account.

Password	
□ D emember	
	ny Login ID
Login	Create Account Forgot Login? Forgot password?

Login to Your Account

By logging in to this site you agree to all the terms & conditions.

Select Domains Tomowed by IVIY domains	Select	Domains	followed	by	My	domains
--	--------	---------	----------	----	----	---------

24/7 Support (425) 274-4500 Help		🗑 My Cart 🛛 👤 My Account 🕞 Register A Domain 🔍 🔍
enom	New TLDs Domains Hosting	Email & Apps Security Websites Resellers
	Register A Domain	
	Renew Domains	
You have 1 G Suite b	Transfer Domains	, configure now.
You have 2 domains report and verify	My Domains	um the domains to active you must verify the Registrant contact email address. view
	Bulk Tools	
Silver Re	Protect Your Trademark	
Account Ove	Premium Domains	Call 1 (425) 274-4500 PIN: 2074860
John Doe 5808 Lake Washington Bł Kirkland, WA 98033 US	Backorder Domains	inks
qateamenom@gmail.com Change Password? Credit Card Status	Domain Extension (TLDs)	s po no Pricing
No credit card is on file Two Step Verification Disabled	Whois Search	out Conans outs Oft - T Run / Want To
Account Validation Disabled	Advanced Tools	, Global et al comaine Bild register domaine Bild register domaine Bild register domaine

2. Click on the domain name you would like to enable access domain management portal.

my domains names of interest sub-account domains		
registered dns hosted expiring expired redemption	n folders search	
Search starting with V search	1 - 48 of 48 《 Back Ne	ext »
Domain Name / TLD	Our DNS Exp Date Folder Auto ID Whois But Renew Protect Publicity Li	siness isting
	🖎 6/30/2023 auto 🚹	
	₽ 3/25/2023 off ▲	.0
	₽ 6/29/2023 off	
	▼ 7/12/2023 off N/A	.0

3. Go to the **General settings** page for that domain or use the **Manage domain** dropdown menu on the right and select **General settings.**

my domains names of interest sub-account domains registered dns hosted expiring expired redemption folders search Shareh Starting with • registered • search	I	Õ
Accesstestdomain.com 📭 🔊 🗞 Expiration: 10/22/2020 🐨 Add Years Manage Domain: Domain Overview General Settings In this new section you can set "Registrar Lock", set "Auto-Re the registrant, "Push a Domain", set the "Access Password" ar Options". Magic folders can be set in this section.	Domain Overview Domain Overview General Settings Nes Records Web Site Settings Email Settings Contact Information Business Listing	Questions? Call sales at 1 (425) 274-4500 Or try our Help Center Wast our Help Center where you can get simple and quick product support.

4. Under Set access password, type in a password, re-type the password, then click **Save** in the lower right-hand corner.

Note: The password must be 10-20 characters, are letters, numbers, hyphens and

underscore and must start with a letter or number.

my domains names of in registered dns hosted Search Starting with ▼	terest sub-account domains expiring expired redemption folders search stered T	
accesstestdomain	.com 🜆 🛤 🐟	Questions? Call sales at
Expiration: 10/22/2020 🛛 🗮 Ad	d Years Manage Domain: General Settings	▼ 1 (425) 274-4500
Edit General Settings		HELP Or try our
Registrar-Lock	Enable (recommended) Disable	Help Center
Auto Renew	Enable (recommended) O Disable	simple and quick product support.
Auth Info / EPP Key	Email Auth Info to Registrant	
Set Access Password	If you set a password here, a user can log in and modify this domain by going to: http://access.enom.com.	
	Password Re-type Password	
Push a Domain	Push this name to another account in our system	
Folder Options	This domain is not in a folder.	
	Move this domain to a folder.	
	Copy this domain to a folder.	
	esetsav	e

Logging in at access.enom.com

Once an access password has been set, the domain can be managed by logging in at the <u>Access</u> <u>Domain Management</u> portal with the domain name and the access password. **Email domain name and access password to** <u>bwt@ada.org</u>

Access Domain Management	Manage Your Domain: domain: accesstestdomain password: ••••••••	
	🗸 I'm not a robot	reCAPTCHA Privacy - Terms
Your Domain Management Starts Here	Login	
all it a "dot-com name," a URL, or a domain. Whatever you call it, it's the cornerstone of your nline presence, and we make managing one easy. Our simple and powerful control panel puts you charce. letting you manage your domain name whenever you want. from one place.		

EXACT Hosting

https://help.exacthosting.com/hc/en-us/articles/16965935786259-Client-areamanagement-guide#h 01F7VK3BJDC6DGHKJ78950APFP

Here are the instructions to add an admin based on her hosting account

Managing account users' access

There are two types of users you can add to your <u>Exact Hosting</u> account for management, sub-accounts, and contacts. Sub-accounts can log in if you allow them while contacts cannot.

Adding a sub-account

You can adjust sub-account permissions to create layers of account access such as pay bills, receive emails from Exact Hosting, or manage domain DNS.

1. Open the <u>client area</u> click **Account** and then **Login**.

Accou	nt 🔻
Login]
Forgot Password?	

2. Enter the username and password then press Login.

Login

Sign in to your account to continue.

Email Address

aname@example.com	
assword	Forgot Password
Password	٥
Login	🗆 Remember Me

3. Select Hello, {your name} followed by User management.



4. Enter the email address – <u>bwt@ada.org</u> you want to invite. Press **Send invite**.

User Management 1 Users Found				
Email Address / Last Login	Actions			
.COM Owner Cast Login: Never	Manage Permissions Remove Access			
Pending Invites				
i.com Invite Sent: 1 hour ago	Resend Invite Cancel Invite			
* Account owners always have full permissions over a client account.				
Invite New User Inviting a new user allows you to invite a new user to your accou user account, they will be able to access your account using thei does not yet have a user account, they will be able to create one	int. If the invitee already has an existing r existing login credentials. If the user			
{INSERT EMAIL ADDRESS}				
All Permissions Choose Permissions Send Invite				

5. Adjust any permissions you want to grant or grant all permissions based on the access you want them to have.

user account, they v does not yet have a	inows you to invite a new user to your account. If the invitee aiready has an existing vill be able to access your account using their existing login credentials. If the user user account, they will be able to create one.
Sector Discourses	
O All Permissions	Choose Permissions
Modify Master Ad	count Profile - Access and modify the client profile information
View & Manage C	ontacts - Access and manage contacts
View Products &	Services - View access to products, services and addons
View & Modify Pr	oduct Passwords - Allow password resets and other actions
Perform Single Si	gn-On - Allow single sign-on into services
View Domains - V	'iew access to domain registrations
Manage Domain	Settings - Allow domain management eg. nameservers/whois/transfers
View & Pay Invoid	es - View and payment access to invoices
View & Accept Qu	iotes - View and acceptance permissions for quotes
🗆 View & Open Sup	port Tickets - Access to open, respond and manage support tickets
View & Manage A	ffiliate Account - Access to view and request withdrawals
View Emails - Acc	ess to view account email history
Diago Nous Orden	s/Ungrades/Cancellations - Allow placing of new orders

6. The receiver of your invitation has seven days to respond to this email. The invitation will expire after seven days, and a new one must be sent.



After accepting the invitation, they'll need to either create an account or log in using their existing account credentials.

	You have been invi Sky Vong has given you acces To accept the invite, plea	ted to Exact Hosting ss to the Exact Hosting account. ase login or register below.	
Email Address	Login	Register First Name	
Same Processor	1000	First Name	
Password		Last Name	
Password		Last Name	
	Login	Email Address	
	0	Married Million and Street Control	
		Password	
		Password	Generate
		Password Strength: Enter a Pass I have read and agree to the Terr Register	word ms of Service

Google

If you could please share your google domain with the <u>bwt@ada.org</u> email address I can make the DNS updates.

Here are the instructions. Please let me know if you need additional help.

Share management of your domain

- 7. Sign in to Google Domains.
- 8. Select the name of your domain.
- 9. Open Menu
- ≡
- 10. Click **Registration settings**.
- 11. Under "Domain permissions," click Add user.
- 12. Enter the email address bwt@ada.org .

The person you're sharing with will receive an email notification with a link to log into Google Domains.

Domains Priced Right

Invite a delegate to access my Domains Priced Right account

You can invite a delegate (like your web designer or developer) to access the Domains Priced Right products in your account. Delegates can open and use your products, but they can't view or change account information like your payment methods and passwords.

- 13. Go to your Domains Priced Right Delegate Access page. You might be prompted to sign in.
- 14. In the **People who can access my account** section, select **Invite to Access**.
- 15. Enter the Name and Email address for the person you're inviting.
- 16. Select one of the access levels. (see below)
- 17. Select **Invite**. We'll send the person an email invitation to access your account. Once the person accepts, we'll let you know.

Delegate access: Levels of permission

When you invite another person or Domains Priced Right customer support sends a request to access your account as a delegate, you are required to select one of the following access levels. An access level determines what a delegate can do in your account.

Access level	Description
Products, Domains, & Purchase	A delegate can:
	 Make purchases on your behalf using your stored payment method.
	19. Access your products (including product control panels) and cancel new products.
	For domains, you can allow delegates to handle management actions, transfer actions, or both.
Products & Domains	A delegate can:
	20. Access your products (including product control panels) and cancel new products.
	For domains, you can allow delegates to handle management actions, transfer actions, or both. Learn how to
Domains Only	You can allow a delegate to handle management actions, transfer actions, or both.

e time, but cannot
this access level to
r future work.

Regardless of the access level you grant, your delegate *cannot*:

- 21. Accept an incoming domain transfer from another registrar or Domains Priced Right account
- 22. Manage or add payment methods to your account
- 23. Invite others to access your account
- 24. View or change your account credentials (like your password or Support PIN)
- 25. View your order history
- 26. Upgrade products (only new purchases and renewals are supported)
- 27. Create or edit social media posts

Network Solutions

To do this, log in at Network Solutions.

- Once logged in, click on your username in the top right-hand corner.
- Select "Accounts and Users".
- Select "Manage".
- Scroll down to the "User Roles & Permissions" section and press the "Add User" button.
- Enter the name "DNS Manager" and email address "bwt@ada.org".
- Select the "Tech" role.
- Click "Invite".